

Appendix A

PROVINCE CENTER

HOMEOWNERS ASSOCIATION

Architectural Request Form

Please submit requests via the **resident portal** or to anna@teleos-services.com or mail it to

Teleos Management Group

6833 S Dayton Street #163

Greenwood Village CO 80112

Submit this form for items permanently affixed to the home, concrete work, landscaping, or that qualify as an accessory building. This form is not necessary for any type of movable gaming apparatus (i.e., basketball nets/boards or trampolines).

Homeowner Name: _____

Address: _____ Home Phone: _____

Email Address: _____ Mobile Phone: _____

My request involves the following type of improvement:

_____ Painting	_____ Deck/Patio Slab	_____ Roofing	_____ Drive/Walk Addition
_____ Landscaping	_____ Patio Cover	_____ Room Addition	_____ Fencing
_____ Shed	_____ Other		

Planned Completion Date: _____

- I understand that I must receive approval from the HOA Architectural Review Committee (ARC) to proceed.
- I must comply with both Province Center HOA Community-Wide Standards and all Douglas County Building Codes.
- I agree to complete improvements within 6 months after receiving approval.
- I hereby authorize the ARC and Teleos or their agents to enter onto my property for exterior inspection at a mutually agreed upon time.

Douglas County Building Department website - <https://www.douglas.co.us/building-division/permits/>

Date: _____ Homeowner Signature: _____

Date: _____ Paint Consultant Signature: _____

Describe Improvement:

Please use additional pages to provide a diagram, measurements of project and distance of project from property lines.